

WHAT DO I DO..?

A COVID-19 attendance and
return to school checklist for
parents, guardians and
Homestay families.

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A COVID-19 attendance and return to school checklist

The most important thing parents, guardians and Homestay families can do each school day is to screen their student using the [Ontario COVID-19 Online Self-assessment Tool](#) as noted on page 11 of [Rockway's COVID-19 Health Protocol](#).

Students who exhibit symptoms consistent with COVID-19 at school, will be isolated and sent home.

Someone in my household has COVID-19 symptoms. Now what?

1. Follow current [Region of Waterloo Public Health](#) guidelines regarding who in your family needs to self-isolate and/or get COVID-19 testing.
2. Email attendance@rockway.ca and include:
 - a. the name(s) of student(s) who live with you, and will be staying home due to the symptomatic person in your household
 - b. if symptoms are from a known cause OR if COVID-19 testing will be booked
3. If symptoms are due to a known cause (e.g. allergies):
 - a. Book a Doctor appointment OR get a note from your clinician documenting the reason for the symptoms
4. If symptoms are caused by an unknown reason, book a COVID-19 test.
5. Inform attendance@rockway.ca of your testing date/Doctor appointment.
6. Email teachers for your student(s) who will miss classes to arrange for class work.
7. Take care of yourself and your family.

My child was sent home from school with COVID symptoms. Now what?

- Your child should self-isolate at home, and get tested. All siblings attending school will also be sent home.
- If you think the symptoms are related to an existing or other illness, please see your health care provider for clinical assessment.
- While your child is waiting for test results or outcome of clinical assessment, all household members should self-isolate.
- If your child gets a negative test result, your child and any siblings may return to school once they have been **symptom-free for 24 hours**.
- If the result is positive, Public Health will contact you.
- If your child does not get tested or have a clinical assessment by a health care provider, the child and all household members, including siblings, will need to self-isolate for 14 days.

My child has COVID symptoms. Now what?

- If your child has any symptoms of COVID-19 they should not attend school. They should self-isolate at home and get tested. All siblings attending school and household members will need to self-isolate until COVID test results are returned.
- If you think the symptoms are related to an existing or other illness, please see your health care provider for clinical assessment. All household members should self-isolate until clinical assessment results are returned.
- Email attendance@rockway.ca and follow the protocol as outlined in the left column on this page.
- If your child gets a negative COVID test result, they and any siblings may return to school once they are **symptom-free for 24 hours**. See steps **Return to School Checklist**
- If your child gets a positive COVID test result, Public Health will contact you with next steps.

RETURN TO SCHOOL CHECKLIST:

STEP 1: Email test results/doctor note to attendance@rockway.ca via an image, attachment or scan of the results.

STEP 2: Ensure your symptomatic student is 24 hours symptom-free and passes a new COVID screening.

STEP 3: Before you bring your student back to school, our Office staff will send a confirmation email to confirm that your clearance documentation has been received. **Please do not send your student without this confirmation.**

*Thank you for your diligence
in keeping our school safe!*