JOB POSTING FOR VICE PRINCIPAL

Rockway Mennonite Collegiate

Rockway Mennonite Collegiate invites applicants for the position of Vice Principal. Rockway is a dynamic Christian school of more than 280 students from many faith backgrounds and countries, that walks with students as they become responsible, reflective, compassionate and globally minded learners. (www.rockway.ca)

The Vice Principal is a Senior Administrator who is part of a five member Administrative Team. This person is responsible for maintaining a positive learning environment and managing student discipline; managing the day-to-day operations of the school; providing educational leadership for program and instruction of students, and supporting Faculty.

This is a full-time position effective August 2020 and includes a benefit package.

Required Skills, Knowledge and Attributes:
- Understand and be committed to Rockway’s Mission
- Foster strong inter-personal relationships between students, parents, faculty and staff
- Possess strong administrative skills including an ability to create systems for day-to-day operations
- Alongside the Principal, assist in faculty supervisions and goal setting
- Teach one course in one’s area of expertise
- Demonstrate a strong understanding of the Ontario Ministry of Education curriculum, Ministry documents and current educational trends
- Be an active and collaborative member of the Rockway Faculty and Administrative Team

Required Education and Work Experience:
- Bachelor of Education (at least 5 years of teaching experience)
- Ontario College of Teachers Certification (or Equivalent) with Intermediate or Senior Qualifications
- Minimum three years of experience in educational leadership, preferably as a Vice-Principal
- Preferably completed Principal’s Qualifications for Public Education or Private School’s Principal Qualification Part I and II.

Interested applicants should submit a cover letter, resumé and a list of three references to employment@rockway.ca by Sunday, February 2, 2020.

While Rockway values all applications, only those candidates who qualify for an interview will be contacted.