

Rockway Mennonite Collegiate, a dynamic Christian school (305 students in Grades 7-12) that walks with students as they become responsible, reflective, compassionate and globally-minded learners, invites applicants for the position of **Principal**.

Rockway's Principal represents and maintains a vision for Christian education within the Mennonite Church school context, upholding Rockway's mission, vision and values. Working in collaboration and coordination with all administrative divisions, the Principal provides educational, instructional and organizational leadership for all programs and school initiatives.

This is a full-time position beginning July 2024 and includes a benefit package.

Duties and Responsibilities

- Executive leadership of education, program, advancement and operations
- Leadership, organization and supervision of faculty and staff
- Promotion of a positive learning and school environment
- Communication and relations with the community
- Participation in recruitment, admissions and advancement activities
- Financial planning and oversight
- Liaison with the Board of Directors

Required Skills, Knowledge and Attributes

- Commit to Rockway's mission, vision, values
- Profess a personal faith conviction and nurture a relationship with the Mennonite Church
- Engage effectively with students, parents, employees, board members, volunteers, constituents, donors, partners and the broader community
- Commit and adhere to all Rockway school policies and procedures
- Articulate and act upon current research in sound instructional and program practice
- Manage school through effective planning and organization, setting realistic goals, using problem-solving strategies and exercising good judgment
- Promote the pursuit of excellence in self and others; apply critical and creative thinking
- Set goals, initiate action, generate cooperation, delegate tasks and responsibilities
- Respond to the needs of the community in a cooperative and caring manner, with integrity, tact, flexibility, tolerance, good humour and sound judgement

Education and Work Experience

The ideal candidate should have:

- Bachelor of Education (at least 5 years of teaching experience)
- Ontario College of Teachers Certification (or Equivalent) with Intermediate or Senior Qualifications
- A minimum three years of experience in executive leadership
- Principal's Qualifications for Public Education or Private School's Principal Qualification Part I and II.

Résumés and cover letters are to be submitted to careers@rockway.ca by **Monday, February 5, 2024**.

While Rockway values all applicants, only those candidates who qualify for an interview will be contacted.

Rockway is committed to accommodating applicants with disabilities throughout the hiring process and to maintaining an inclusive work environment. Please let us know at the time of contact if you require accommodation and provisions will be arranged.