Rockway Mennonite Collegiate Inc. Financial Statements For the year ended July 31, 2024

Rockway Mennonite Collegiate Inc. Financial Statements For the year ended July 31, 2024

	Contents
Independent Auditor's Report	1 - 2
Financial Statements	
Statement of Financial Position	3
Statement of Changes in Fund Balances	4
Statement of Operations	5
Statement of Cash Flows	6
Notes to the Financial Statements	7 - 17



Tel: 519 576 5220 Fax: 519 576 5471 www.bdo.ca BDO Canada LLP The Bauer Buildings 150 Caroline St S Suite 201 Waterloo ON N2L 0A5 Canada

Independent Auditor's Report

To the Members of Rockway Mennonite Collegiate Inc.

Opinion

We have audited the financial statements of Rockway Mennonite Collegiate Inc. ("The Collegiate") that comprise the statement of financial position as at July 31, 2024, and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Collegiate as at July 31, 2024, and its results of operations, changes in fund balances and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Collegiate in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Collegiate's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Collegiate or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Collegiate's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Collegiate's internal control.
- Evaluate the appropriateness of accounting policies used and the accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Collegiate's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Collegiate to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO anda LLP

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Ontario October 25, 2024

Rockway Mennonite Collegiate Inc. Statement of Financial Position

July 31							2024		2023
	 Operating Fund	Facilities Fund	Sustainability Fund	Scholarship Fund		Property Fund	Total		Total
Current Cash (Note 2) Investments (Note 3) Accounts receivable (Note 4) Inventory of books Prepaid expenses Interfund balances (Note 5)	\$ 506,099 \$ 979,567 116,440 11,357 43,477 (15,183)	17,209 407,729 4,269 - -	\$ - 1,800,125 1,437 - - -	\$ 33,514 584,540 2,524 - - 15,183	\$	- \$ - - - -	556,822 3,771,961 124,670 11,357 43,477	\$	555,384 3,489,380 103,365 9,498 41,294 -
	1,641,757	429,207	1,801,562	635,761		-	4,508,287		4,198,921
Tangible capital assets (Note 6)	951,995	-	-	-		1	951,996		1,052,451
	\$ 2,593,752 \$	429,207	\$ 1,801,562	\$ 635,761	\$	1 \$	5,460,283	\$	5,251,372
Liabilities and Fund Balances Current Accounts payable and accrued liabilities (Note 7) Deferred revenue Loan payable Funds committed for specific purpose (Note 8)	\$ 399,423 \$ 1,292,407 - 91,193	3,576 - - -	\$ - - -	\$ - - -	\$	- \$ - -	402,999 1,292,407 - 91,193	\$	314,690 1,447,337 20,000 87,441
	1,783,023	3,576	-	-		-	1,786,599		1,869,468
Accrued sick day gratuity (Note 9)	473,589	-	-	-		-	473,589		423,250
	2,256,612	3,576	-	-		-	2,260,188		2,292,718
Fund balances Unrestricted Externally restricted (Note 10) Internally restricted	337,140 - -	425,631 - -	- - 1,801,562	29,765 605,996 -		1 - -	792,537 605,996 1,801,562		959,061 554,103 1,445,490
	337,140	425,631	1,801,562	635,761		1	3,200,095		2,958,654
	\$ 2,593,752 \$	429,207	\$ 1,801,562	\$ 635,761	¢	1 \$	5,460,283	¢	5,251,372

On behalf of the Board:

Rockway Mennonite Collegiate Inc. Statement of Changes in Fund Balances

For the year ended July 3	31							2024	2023
		Oper Fu		Facilities Fund	Sustainability Fund	Scholarship Fund	Property Fund	Total	Total
		Budget (Note 16)	Actual						
Fund balances, beginning of year	\$	304,309	\$ 304,311	\$ 502,495	\$ 1,445,490	\$ 706,357	\$ 1	\$ 2,958,654	\$ 3,035,504
Excess (deficiency) of revenue over expenses for the year		(23,217)	36,679	(10,714)	356,072	(140,596)	-	241,441	(76,850)
Transfer to Operating Fund from Facilities Fund (Note 12)		36,550	66,150	(66,150)	-	-	-	-	-
Transfer to Scholarship Fund from Operating Fund (Note 12)			(70,000)	_	_	70,000			
		13,333	32,829	(76,864)	356,072	(70,596)	-	241,441	(76,850)
Fund balances, end of year	\$	317,642	\$ 337,140	\$ 425,631	\$ 1,801,562	\$ 635,761	\$ 1	\$ 3,200,095	\$ 2,958,654

Rockway Mennonite Collegiate Inc. Statement of Operations

For the year ended July 31							2024	2023
	 Operatin Fund	g	Facilities Fund	Sustainability Fund	Scholarship Fund	Property Fund	Total	Total
	 Budget (Note 16)	Actual						
Revenue								
Tuition and student fees	\$ 5,586,650 \$	5,603,536	\$-	\$ -	\$-	\$-	\$ 5,603,536	5,079,995
Annual fund	350,000	206,671	-	-	-	-	206,671	303,662
International student fees	471,000	351,092	-	-	-	-	351,092	311,865
Donations	-	-	15,450	-	98,566	-	114,016	109,755
Miscellaneous income	55,000	36,994	-	-	-	-	36,994	69,133
Funds from MCEC	70,215	68,461	-	-	-	-	68,461	70,215
Rental income	70,000	111,893	-	-	-	-	111,893	71,381
Estate gifts	-	-	-	158,524	-	-	158,524	82,920
Investment income (Note 3)	 40,000	152,887	18,145	197,834	70,194	-	439,060	160,524
	 6,642,865	6,531,534	33,595	356,358	168,760	-	7,090,247	6,259,450
Expenses								
Salaries and benefits	4,813,500	4,770,092	-	-	-	-	4,770,092	4,424,496
Amortization - Operating	145,281	143,741	-	-	-	-	143,741	140,620
Program	278,200	201,630	-	-	-	-	201,630	199,252
Administrative	493,500	464,074	851	286	21,356	-	486,567	408,982
Facilities	488,700	476,687	-	-	-	-	476,687	456,039
International student expenses	446,901	438,631	-	-	-	-	438,631	394,939
Tuition assistance (Note 13)	-	-	-	-	288,000	-	288,000	302,822
Revitalization projects	 -	-	43,458	-	-	-	43,458	9,150
	 6,666,082	6,494,855	44,309	286	309,356	-	6,848,806	6,336,300
Excess (deficiency) of revenue over expenses for the year	\$ (23,217) \$	36,679	\$ (10,714)	\$ 356,072	\$ (140,596)	\$ -	\$ 241,441	6 (76,850)

The accompanying notes are an integral part of these financial statements.

Rockway Mennonite Collegiate Inc. Statement of Cash Flows

For the year ended July 31	2024	2023
Cash flows from operating activities		
Excess (deficiency) of revenues over expenses for the year	\$ 241,441 \$	(76,850)
Items not involving cash Amortization - operating Change in accrued sick day gratuity Unrealized losses (gains) on investments Gain on forgiveness of loan payable	 143,741 50,339 (226,220) (20,000) 189,301	140,620 37,606 (4,446) - 96,930
Changes in non-cash working capital balances Accounts receivable Inventory of books Prepaid expenses Accounts payable and accrued liabilities Deferred revenue Accrued sick day gratuity Funds committed for a specific purpose	 (21,305) (1,859) (2,183) 88,309 (154,930) - 3,752	5,928 3,642 (13,308) (11,874) 227,067 (63,140) (11,018)
Cash flows from investing activities Purchase of tangible capital assets Purchase of investments Disposal of investments	 101,085 (43,286) (885,480) 829,119	234,227 (11,174) (752,683) 732,668
	 (99,647)	(31,189)
Increase in cash during the year	1,438	203,038
Cash, beginning of year	 555,384	352,346
Cash, end of year	\$ 556,822 \$	555,384

July 31, 2024

- 1. Summary of Significant Accounting Policies
- Nature of Business Rockway Mennonite Collegiate Inc. ("the Collegiate"), is a Christian educational community within the Anabaptist/Mennonite faith linked to the congregations of Mennonite Church Eastern Canada ("MCEC"). The Collegiate is incorporated under the Ontario Corporations Act as a not-forprofit organization, is a registered charity under the Income Tax Act and therefore is not subject to income taxes.
 - The Collegiate is located in Kitchener, Ontario.
- Basis of Accounting The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations (ASNPO).
- Fund Accounting The accounts of the Collegiate are maintained in accordance with the principles of fund accounting whereby resources are classified for accounting and reporting purposes into funds associated with specified activities or objectives.

The financial statements of the Collegiate include the following funds:

a) The Operating Fund accounts for the costs of academic, administrative and other operating expenditures of the Collegiate funded by fees, donations and other general income.

b) The Facilities Fund accounts for monies received and expended for the specific purpose of exploration and development of facility expansion and improvement. These gifts may be restricted (designated for a specific project) or unrestricted (to be used at the discretion of the Collegiate).

c) The Sustainability Fund accounts for monies received and expended to ensure the viability and sustainability of the mission of the Collegiate. These gifts may be restricted (designated for a specific purpose), unrestricted (to be used at the discretion of the Collegiate) or internally restricted (to be used at the discretion of the Collegiate for specific purposes). The Sustainability fund policies set by the board target a minimum balance equal to three months of average recurring operating costs.

d) The Scholarship Fund accounts for monies received for scholarships and tuition assistance. These gifts may be restricted (designated for a specific purpose) or unrestricted (to be used at the discretion of the Collegiate). The unrestricted funds are occasionally internally restricted by the board for specific purposes.

July 31, 2024

1. Summary of Significant A	Accounting Policies (continued))					
Fund Accounting (continued)	e) The Property Fund accounts for the property located at 110 Doon Road, Kitchener, Ontario transferred from MCEC on December 22, 2005.						
Inventory of Books	Inventory is stated at the lower Cost is determined on an avera	er of cost and net realizable value. age cost basis.					
Tangible Capital Assets		stated at cost less accumulated based on the estimated useful life billows:					
	Furnishings and equipment Buildings Computer equipment Musical instruments	Method RateRateStraight-line3 - 10 yearsStraight-line5 - 30 yearsStraight-line3 - 5 yearsStraight-line5 - 8 years					
	The assets contributed by stude same basis as those purchased by						
	When a tangible capital asset no longer has any long service potential to the Collegiate, the excess of its net ca amount over any residual value is recognized as an exper the statement of operations. Any unamortized def contribution amount related to the tangible capital as recognized in revenue in the statement of operations, pro that all restrictions have been complied with.						
Revenue Recognition	The Collegiate follows the res for contributions.	tricted fund method of accounting					
	Restricted contributions related to general operations are recognized as revenue of the Operating Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund when received.						
	the period when education se	ition and student revenues are recorded in the accounts in e period when education services are performed. Any tuition id in advance of the next fiscal year is shown as deferred venue.					
		ne is recognized as revenue of the nvestment income is recognized as stricted fund.					

July 31, 2024

- 1. Summary of Significant Accounting Policies (continued)
- Employee Future Benefits The Collegiate provides certain non-pension retirement benefits. The cost of providing the benefits is recognized in the statement of operations in the year incurred, based upon management's best assumptions. The accumulated cost of providing the benefit is presented as a liability on the statement of financial position.
- Financial Instruments Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, equities traded in an active market are reported at fair value, with any unrealized gains and losses reported in operations. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in sale or circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each balance sheet date and charged to the financial instrument for those measured at amortized cost.
- Contributed Goods and Services Volunteers contribute many hours per year to assist the Collegiate in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed volunteer services are not recognized in the financial statements. Contributed materials are not recognized in the financial statements unless they would normally be purchased by the Collegiate and their fair market value can be ascertained.
- Use of Estimates The preparation of financial statements in accordance with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant estimates are required in calculating the useful lives of property, plant and equipment and the accrued sick day gratuity.

July 31, 2024

2. Cash

The Collegiate's bank accounts are held at one credit union. The bank accounts earn nominal interest.

3. Investments

	 2024	2023
Term deposits Pooled funds Balanced funds	\$ 900,862 752,409 2,118,690	\$ 1,081,990 662,897 1,744,493
	\$ 3,771,961	\$ 3,489,380

The term deposit interest rates vary between 3.55% - 5.25% on these investments. The term deposits mature between August 2024 and November 2025.

The pooled funds have an average rate of return for the year of 3.29% and the balanced funds have an average rate of return for the year of 2.95%.

Included in investment income are unrealized gains (losses) on investments of \$226,220 (2023 - \$4,446) which are realized when the investments mature or the investments are sold.

July 31, 2024

4.	Accounts Receivable			
		 2024	2023	
	Operating Fund Tuition Commitments HST Allowance for doubtful accounts	\$ 2,254 1,667 112,519 -	\$	9,432 6,001 91,949 (8,868)
	Facilities Fund HST	116,440 4,269		98,514 974
	Sustainability Fund HST	1,437		1,281
	Scholarship Fund HST	 2,524		2,596
		\$ 124,670	\$	103,365

5. Interfund Balances

The interfund balances are non-interest bearing with no specific terms of repayment.

July 31, 2024

6. Tangible Capital Assets

			2024	2023
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Furnishings and equipment Buildings Computer equipment Musical instruments Student council	\$ 335,215 1,955,265 125,926 110,151 95,303	\$ 300,473 1,046,219 117,718 110,151 95,303	\$ 34,742 909,046 8,208	\$ 37,751 996,621 18,079 -
	\$ 2,621,860	\$ 1,669,864	\$ 951,996	\$ 1,052,451

On December 22, 2005, MCEC conveyed the property title for the land and building located at 110 Doon Road in Kitchener, Ontario, to the Collegiate. The agreement stipulated the land and building would be conveyed for the sum of \$1. The agreement contained a restrictive covenant that in the event that:

- (i) the Collegiate should cease to exist; or
- (ii) in the reasonable opinion of MCEC, the Collegiate's use of the Lands is not consistent with the undertaking set out in the agreement; or
- (iii) the Collegiate's activities are no longer in fellowship and doctrinal unity with MCEC,

then the land and building, including all improvements and fixtures, shall be reconveyed to MCEC for the sum of \$1. Due to nature of the property, a fair value was not practicable to determine at the date of the transfer and therefore the property was transferred at a nominal amount.

7. Accounts Payable and Accrued Liabilities

	 2024	2023		
Trade payables Government remittances	\$ 354,639 48,360	\$	270,701 43,989	
	\$ 402,999	\$	314,690	

July 31, 2024

8.	Funds Committed for Specific Purposes		
		 2024	2023
	Balance, beginning of year Receipts, during the year Disbursements, during the year	\$ 87,441 121,432 (117,680)	\$ 98,459 122,106 (133,124)
	Balance, end of year	\$ 91,193	\$ 87,441

8

Accrued Sick Day Gratuity 9.

The Collegiate provides unused sick day gratuity to teachers, which entitles a teacher to receive a payment equal to 1/2 of his or her annual salary in the two semesters preceding retirement, upon meeting certain criteria. The liability is calculated on an individual teacher basis, using the current salary at the time of the accrual, and is expensed over a 10-year period starting from the first eligible year. The change in accrued sick day gratuity is included in salaries and benefits expense on the statement of operations. The total accrued sick day gratuity liability is \$473,589 (2023 - \$423,250) and the related expense is \$50,339 (2023 - \$37,606).

The following significant assumptions were used in determining the amount of accrued gratuity:

- A period of 10 years is required to accumulate the number of unused sick days that entitles a teacher to receive the gratuity payment upon retirement.
- All teachers who remain with the Collegiate past 10 years will stay until retirement.
- All teachers who remain with the Collegiate past 10 years will have sufficient number of unused sick days accumulated to receive the gratuity payment upon retirement.

The sick leave retirement gratuity applies only to teachers hired prior to December 31, 2017.

July 31, 2024

10. Scholarship Fund

Included in the externally restricted funds of the Scholarship Fund is \$584,540 (2023 - \$518,153) that have been designated by the donors to be held in investments. Under various restriction policies, a limited amount of funds are available for scholarship purposes on an annual basis. All income earned from these investments is re-invested to be used for future scholarships.

11. Endowment Funds

Under the terms of two separate agreements, all donations relating to the General Endowment (1976) and the A.J. Shantz Memorial Fund Endowment (1989) belong to Abundance Canada. The balance on deposit in the fund at July 31, 2024 was \$842,146 (2023 - \$842,146) and grant income received from these funds during the year amounted to \$76,689 (2023 - \$60,715). This balance consists of two separate endowments, the General Endowment \$689,079 and the A. J. Shantz Memorial Fund Endowment \$153,067.

Under the terms of an agreement dated September 30, 2008, all donations to the Rella Woolner Music Award Endowment belong to Abundance Canada. The balance on deposit in the Rella Woolner Music Award Endowment at July 31, 2024 was \$100,179 (2023 - \$100,179) and grant income received during the year amounted to \$8,356 (2023 - \$6,562).

12. Interfund Transfers

In order to fund the tuition assistance program, the board approved a transfer of \$70,000 (2023 - \$Nil) from the Operating Fund to the Scholarship Fund.

In order to fund the amortization costs of the Revitalization Campaign capital items, \$66,150 (2023 - \$66,750) was transferred from the Facilities Fund to the Operating Fund.

13. Tuition Assistance

	 2024	2023
Tuition assistance Scholarships	\$ 284,400 3,600	\$ 298,622 4,200
	\$ 288,000	\$ 302,822

July 31, 2024

14. Commitments

The Collegiate has leased photocopiers under an operating lease with an expiry date of May 2026.

The Collegiate has leased a mail machine under an operating lease with an expiry date of January 2025.

The Collegiate has leased portables under an operating lease with an expiry date of August 2028.

The minimum annual lease payments for the next five years are as follows:

2025 2026 2027 2028 2029	\$ 61,812 59,603 54,000 54,000 4,500
	\$ 233,915

July 31, 2024

15. Financial Instrument Risks

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. Financial instruments which potentially subject the Collegiate to concentrations of credit risk consist of cash, short term investments and accounts receivable. The Collegiate has deposited the cash and investments with a reputable financial institution, from which management believes the risk of loss to be remote. The Collegiate's accounts receivable consists primarily of tuition fees from its students. The Collegiate provides credit to its students in the normal course of its operations. There have been no changes in exposure to credit risk from the prior year.

<u>Liquidity Risk</u>

Liquidity risk is the risk that the Collegiate encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Collegiate will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value which is less than what they are worth; or may be unable to settle or recover a financial asset. Liquidity risk arises from accounts payable and accrued liabilities. There have been no changes in exposure to liquidity risk from the prior year.

<u>Market risk</u>

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

Currency Risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. As at year end, the foreign investment balance of \$254,365 (2023 - \$203,701) has been converted into Canadian dollars of \$351,235 (2023 - \$268,735). There have been no changes in exposure to currency risk from the prior year.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Collegiate is exposed to this risk through its short-term investments. The Collegiate holds investments which involves risk of price changes due to, without limitation, such factors as interest rates and general economic conditions. There have been no changes in exposure to interest rate risk from the prior year.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Collegiate is exposed to other price risk through its investments in funds. The Collegiate manages other price risk through asset allocation and maintaining a portfolio that is well diversified on both a geographic and industry sector basis. There have been no changes in exposure to other price risk from the prior year.

July 31, 2024

16. Budget Amounts

The budget amounts were approved by the Board of Directors and are provided for information purposes only. These figures are unaudited.